



# SAINT MARY-OF-THE-WOODS COLLEGE EDUCATION DEPARTMENT

## Gateway I Process: Non-License Track (K-6/MI & EC/MI)

2020-2021

Gateway I is the formal process and procedure for enrollment into the teacher preparation program. Students admitted to the College become students seeking a degree in Education granted from Saint Mary-of-the-Woods College. The students must be formally enrolled in the Education Department to be on a non-license track. Upon formal enrollment in the teacher preparation program, the student’s status changes to being a teacher candidate.

### Requirements Prior to Gateway I:

- Formal enrollment must take place before a student has earned 75 credit hours (this includes credits transferred from other institutions).
- Completion of a minimum of 40 college credit hours earned.
- Attainment of a cumulative grade point average of 3.0 on a 4-point scale.
- Successful completion of a Tier 2 clinical experience with SMWC with documented evidence of professional behaviors, dispositions, values, and attitudes. • Basic Competency Requirements for Formal Admission to SMWC Education

	<b>Math</b>	<b>Reading</b>	<b>Writing</b>
<b>ACT</b>	<b>21.25</b>	<b>21.25</b>	<b>6.60</b>
<b>SAT</b>	<b>532.50</b>	<b>543.33</b>	<b>5.30</b>
<b>Praxis Core</b>	<b>162.14</b>	<b>168.06</b>	<b>165</b>
<b>Licensure Tests</b>	<b>Passing Score of 220</b>	<b>Passing Score of 220</b>	<b>Passing Score of 220</b>

*\* Student is responsible for verification of basic competency with documentation.*

*\*\* If basic competency in reading, writing, and math is not evidenced by passing scores, the student must enroll and receive a grade of B in specific coursework at SMWC that will evidence competence. The remedial coursework must be completed prior to the Gateway I Interview application.*

### Gateway I Application/Interview Procedures:

The Gateway I process and procedure require a formal face-to-face interview on the SMWC campus with an Education Department evaluation team. A distance interview can be granted, however, it is the student’s responsibility to coordinate the technical details prior to the interview date and time by emailing [shala.ingle@smwc.edu](mailto:shala.ingle@smwc.edu) the request.

1. Send a letter of application to the Operations Manager to schedule a Gateway I interview  
**Email:** [shala.ingle@smwc.edu](mailto:shala.ingle@smwc.edu)

**In your letter of application address the following:** a.

Why I have chosen teaching as a career?

- b. Why I have chosen the specific developmental level(s) and content area(s)?
- c. What personal qualities I will contribute to the educational field?
- d. How I have or will exemplify responsible commitment to the education profession?

2. Upon receipt of a letter of the application, candidates will be enrolled into the ED Gateway I Enrollment Site and scheduled to participate in a formal interview with an Education Department evaluation team. The ED Gateway I Enrollment site will appear on your D2L semester course list.

a. Gateway I Interviews Conducted:

- Spring Interviews: Late February – Early March
- Fall Interviews: Late September – Early October

3. ED Gateway I Enrollment Site Document Uploads\*\*

In addition to meeting the required formal enrollment criteria, prior to the Gateway I interview, several specific items must be uploaded into the Brightspace Enrollment Site provided to the student by the Gateway I Administrator. These specific documents must be uploaded into the Brightspace ED Gateway I Enrollment Site at least 2 weeks prior to the designated interview date in preparation for the interview. An interview cannot be conducted until all of these items have been uploaded into the Enrollment Site.

- One Professional Recommendation (InTASC 9, 10, & EDPG 11)
- Statement of Service (InTASC 9, 10, & EDPG 11)
- Professional Resume (EDPG 11)
- Philosophy of Teaching (InTASC 9), [Philosophy of Teaching Rubric 2]
- Video presentation of formative understanding of:
  - InTASC 1: Learner Development
  - InTASC 2: Learner Differences
  - InTASC 3: Learning Environments
  - InTASC 7: Planning for Instruction

4. Formal Gateway I Interview\*\*\*

- a. The documents uploaded into the ED Gateway Enrollment site will be reviewed by the evaluation team prior to the Gateway I Interview.
  - i. The teacher candidate will be notified of the date & time of the scheduled interview. (Dress professionally)
  - ii. In preparation for the interview the student should be prepared to discuss the following:
    1. Current personal/professional strengths as a teacher.
    2. How the above documents reflect candidates understanding and application of EDPGs.

3. How candidate's personal dispositions relate to the teacher profession.
5. Upon completion of the interview, the evaluation team will determine one of the following:
  - a. **Enrolled** – Candidate has successfully passed Gateway I and is permitted to enroll in ED courses at the 300-level or higher.
  - b. **Not Enrolled** – Candidate has not passed Gateway I and is not eligible to enroll in 300-level ED courses or higher. This may pertain to candidates who do not display appropriate professional behaviors, dispositions, values, and attitudes that are necessary for success in teaching. Candidates may appeal Gateway I decisions in writing to the Teacher Education Board.
6. A formal letter of enrollment will be emailed from the Operations Manager (Shala Ingle) to the student's SMWC email.

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\*The SMWC Education Department reserves the right to update basic competency scores relative to accreditation and licensing requirements. Please keep in close contact with your advisor for changes in this information.

\*\*see ED Gateway Enrollment Site document descriptions for directions and document codes

\*\*\*The Gateway I interview will not be held until all of the aforementioned items have been submitted into the Brightspace ED Gateway I Enrollment Site and acknowledged by the Operations Manager. If the interview is at a distance, the coordination of technical details must be determined at least several weeks prior to the scheduled interview.