



# SAINT MARY-OF-THE-WOODS COLLEGE EDUCATION DEPARTMENT

## **Gateway I Process: Traditional Program Baccalaureate Degree and License Seeking**

2020-2021

Gateway I is the formal process and procedure for enrollment into the Educator Preparation Program. Students admitted to the College become students seeking a degree in Education granted from Saint Mary-of-the-Woods College. The student must be formally enrolled in the Education Department to hold license-seeking status. Upon formal enrollment in the Educator Preparation Program, the student’s status changes to being a teacher candidate seeking licensure in the State of Indiana.

### **Requirements Prior to Gateway I:**

- Formal enrollment must take place before a student has earned 75 credit hours (this includes credits transferred from other institutions).
- Completion of a minimum of 40 college credit hours earned.
- Attainment of a cumulative grade point average of 3.0 on a 4-point scale.
- Successful completion of a clinical experience with SMWC with documented evidence of professional behaviors, dispositions, values, and attitudes.
- Basic Competency Requirements for Formal Enrollment into SMWC Educator Preparation Program (one of the following):

### **Basic Competency Requirements for Formal Enrollment**

#### **Test Options and Scores**

	<b>Math</b>	<b>Reading</b>	<b>Writing</b>
<b>ACT</b>	<b>21.25</b>	<b>21.25</b>	<b>6.60</b>
<b>SAT</b>	<b>532.50</b>	<b>543.33</b>	<b>5.30</b>
<b>Praxis Core</b>	<b>162.14</b>	<b>168.06</b>	<b>165</b>
<b>Licensure Tests</b>	<b>Passing score 220</b>	<b>Passing Score 220</b>	<b>Passing Score 220</b>

### **Gateway I Application/Interview Procedures:**

The Gateway I process and procedure require a formal face-to-face interview on the SMWC campus with an Education Department evaluation team. A virtual interview can be granted, however, it is the student's responsibility to coordinate the technical details prior to the interview date and time by emailing the Gateway I Administrator [shala.ingle@smwc.edu](mailto:shala.ingle@smwc.edu) the request.

1. Send a letter of application to the [shala.ingle@smwc.edu](mailto:shala.ingle@smwc.edu) to schedule a Gateway I interview

**In your letter of application address the following:**

- a. Why I have chosen teaching as a career?
  - b. Why I have chosen the specific developmental level(s) and content area(s)?
  - c. What personal qualities I will contribute to the educational field?
  - d. How I have or will exemplify responsible commitment to the education profession?
2. Upon receipt of a letter of the application, candidates will be enrolled into the ED Gateway I Enrollment Site and scheduled to participate in a formal interview with an Education Department evaluation team. The ED Gateway I Enrollment site will appear on your Brightspace/D2L semester course list.
  3. ED Gateway I Enrollment Site Document Uploads\*\*

In addition to meeting the required formal enrollment criteria, prior to the Gateway I interview, several specific items must be uploaded into the Brightspace/D2L Enrollment Site provided to the student by the Gateway I Administrator. These specific documents must be uploaded into the Brightspace/D2L ED Gateway I Enrollment Site at least 2 weeks prior to the designated interview date in preparation for the interview. An interview cannot be conducted until all of these items have been uploaded into the Enrollment Site.

- One Professional Recommendation (InTASC 9, 10, & EDPG 11)
  - Statement of Service (InTASC 9, 10, & EDPG 11)
  - Professional Resume (EDPG 11)
  - Philosophy of Teaching (InTASC 9), [Philosophy of Teaching Rubric 2]
  - Video presentation of formative understanding of:
    - InTASC 1: Learner Development
    - InTASC: Learner Differences
    - InTASC 3: Learning Environments
    - InTASC 7: Planning for Instruction
4. Formal Gateway I Interview\*\*\*
    - a. The documents uploaded into the ED Gateway Enrollment site will be reviewed by the evaluation team prior to the Gateway I Interview.
      - i. The teacher candidate will be notified of the date & time of the scheduled interview. (Dress professionally)
      - ii. In preparation for the interview the student should be prepared to discuss the following:
        1. Current personal/professional strengths as a teacher.

2. How the above documents reflect candidates understanding and application of EDPGs.
  3. How candidate's personal dispositions relate to the teaching profession.
5. Upon completion of the interview, the evaluation team will determine one of the following:
- a. **Enrolled** – Candidate has successfully passed Gateway I and is permitted to enroll in ED courses at the 300-level or higher.
  - b. **Not Enrolled** – Candidate has not passed Gateway I and is not eligible to enroll in 300-level ED courses or higher. This may pertain to candidates who do not display appropriate professional behaviors, dispositions, values, and attitudes that are necessary for success in teaching. Candidates may appeal Gateway I decisions in writing to the Teacher Education Board.
6. A formal letter of enrollment will be emailed from the Administrative Assistant (Shala Ingle) to the student's SMWC email.
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\*The SMWC Education Department reserves the right to update basic competency scores relative to accreditation and licensing requirements. Please keep in close contact with your advisor for changes in this information.

\*\*see ED Gateway Enrollment Site document descriptions for directions and document codes

\*\*\*The Gateway I interview will not be held until all of the aforementioned items have been submitted into the Brightspace/D2L ED Gateway I Enrollment Site and acknowledged by the Gateway I Administrator or the Education Department's Administrative Assistant (Shala Ingle). If the interview is virtual, the coordination of technical details must be determined at least several weeks prior to the scheduled interview.