



## SAINT MARY-OF-THE-WOODS COLLEGE OFFICE OF THE REGISTRAR

Hello, graduates!

### **Guests**

In order to comply with the State COVID guidelines, we ask that each graduate plan to have **a total of 4 guests (the graduate, plus 4 guests)** who can be in attendance in the Knoerle Center Hamilton Arena. We will have an overflow viewing space available in Hayes Auditorium in Hulman Hall, but it will have a limited capacity as well. Guests are also welcome to watch the live stream on their personal devices around campus or remotely. Here is the link for the LIVE STREAM of Commencement: <https://www.smwc.edu/commencement/>

Graduates and families will be asked to exit the buildings promptly upon the conclusion of the event and take photos outside among our beautiful campus.

### **Masks & COVID protocols:**

The College is requiring masks to be worn in all public areas throughout the college at all times. Students may remove masks as they walk across the stage if they choose to do so.

- Diploma covers will be on the graduate seats and they will be carried with them across the stage. Diplomas will be mailed to student's address on record.
- Award recipients will be invited to come up to the stage and will pick up their own award or medal from the table.

As always, keep following the SMWC COVID-19 safety protocols to do your part in keeping our SMWC community safe and healthy.

- All graduates and guests are asked to stay home when sick or having been notified of contact with an individual who tested positive for COVID-19
- Use proper social distancing and do not congregate in public areas in buildings
- Social distancing within audience seating will be required
- Hand sanitation stations will be available
- Restrooms and seating will be cleaned throughout the day of the event

### **Time/Schedule:**

Please be mindful that all graduates need to be dressed with their cap, gown, hood, and tassel no later than 9:30 (for the 10:00 a.m. Campus Ceremony) or 3:30 (for the 4:00 p.m. Woods Online and Graduate Ceremony). Line up will begin promptly at 9:30 and 3:30 in the auxiliary gym in the Knoerle Center. You will receive separate instructions on where to obtain your hood and tassels the day of the event.

Saturday, May 8, 2021 -- Event schedule will be as follows:

- 10:00 a.m. Commencement Exercises for Campus Program
- 11:15-12:30 Pre-Ordered Lunches Available – please order your lunch here: <https://shop-smwc.sodexomyway.com/graduate-and-family>. Orders can be placed through Tuesday, May 4.
- 1:00 p.m. Baccalaureate Mass
- 4:00 p.m. Commencement Exercises for Woods Online and Graduate Programs

We look forward to celebrating with you next week!