



SAINT MARY-OF-THE-WOODS COLLEGE

COVER SHEET FOR CPL APPLICATION

Please prepare a separate cover sheet for each course for which you are seeking credit.

Student ID Number: _____ Date: _____

Student Name: _____ Major: _____

Address: _____

Email: _____ Phone: _____

I am applying for academic credit for the following course:

Course Title and Number: _____

Note: Only typed applications with a completed cover sheet will be accepted. Applications must be submitted to the Office of Academic Affairs and become the property of The College. The return of materials must be requested in writing with the application. Make copies of all materials in your application; do not send original certificates or documents.

This section is for office use only:

Evaluation Process:

Course Title and Number: _____ Credit hours: _____

Evaluator Name: _____

Date: _____

Check One: Credit No Credit More documentation needed

Billing Information:

Date Processed: _____ Amount: \$ _____ Date Due: _____

Remarks: _____

NOTE: Forms sent from your SMWC email account constitute signature. Please email to rbarbour@smwc.edu